

CHECKLIST

- 'Patient Information – Release Of Results' sheet given to patient
- Patient has completed this form with current mailing address
- Barcode affixed at the top right corner of this form on page 1
- Scan the barcode labeled Request Form and this Request For Results form, and send to the laboratory
- Confirm patient identification

PATIENT (OR REPRESENTATIVE) TO COMPLETE

Surname : First Name :

Date of Birth : / / NHI Number :

Contact Phone No. : Home Address :

Relationship to Patient [if applicable] :

In addition to the release of my test results to my Doctor, I request that Labtests post my test results to the home address I have provided. In doing so, I acknowledge that:

- Labtests has no responsibility for on-going security of my results once they are posted.
- I should contact my primary health care provider (doctor) regarding interpretation of my test results.
- I will notify Labtests in writing of any changes to my home address, or the cessation of regular tests.
- Results will not be given over the telephone.

I agree and accept the above terms:

Patient Signature : Date : / /

Representative Signature : [if applicable]

COLLECTOR TO COMPLETE

I have confirmed patient's identification and details of this Request For Results form.

Collector Name : Collection Centre Code :

Collector Signature : Date : / /

SUPPLEMENTARY SHEET

PATIENT INFORMATION – RELEASE OF RESULTS

- **Access To Test Results**

Patients are generally advised to contact their doctor for a copy of their results. This is because laboratory test results require expert medical interpretation and explanation. There are many factors that need to be taken into account when interpreting test results, such as your previous medical history and medical condition.

All individuals have the right to access their health information. Labtests has an obligation to provide test results directly to patients when requested to do so, and to ensure that the information is only released to those entitled to receive it.

- **Privacy And Confidentiality**

To protect your privacy, Labtests adheres to the following procedures when releasing results:

- Results are never faxed or e-mailed to patients.
- Results are not given by telephone or post unless the 'Request For Results' form (page 1 of this form) has been previously completed, and patient can positively identify themselves.

- **Regular INR Patients**

Patients that have regular INR tests can access their results by phoning Labtests Call Centre at 0508 LABTESTS.

However, prior to release of results by phone, your Doctor must complete the Enrolment Form For Regular INR Patients (i.e. page 3 of this form) acknowledging interpretation and privacy issues. Results can then be obtained from our Call Centre by providing your name, date of birth and NHI (Caller ID will also be used).

Please note: Results will not be routinely posted.

If you have any concerns about access to your test results, you may write to our Privacy Officer, requesting access to your information:

***David Cook
Privacy Officer
P.O. Box 12049
Penrose, Auckland***

ENROLMENT FORM FOR REGULAR INR PATIENTS

DOCTOR TO COMPLETE

Patient Name : Home Address :

Contact No. :
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I consent to the release of INR results over the phone to my patient. In doing so, I will accept the responsibility of interpreting the test results to my patient, upon my patient's request.

I agree and accept the above terms:

Doctor's Name : Practice Name :

Doctor's Signature : Practice Address :

Date : / /
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